



Workforce Management **How to Make it Work**

Why read this?

If you work in retail, you probably know that Workforce Management (WFM) helps to control labor costs, improve store performance and raise profits.

But how exactly does it work? How do you plan your employees for a coming week? De Vries WFM is happy to show you the process step by step.



1. Labor Standards

Before we start planning, your labor standards must be defined. How long does each activity take on average? This gives you a detailed insight into the time that needs to be planned and the costs related to implementing it.

2. Forecast

Next, we make a detailed forecast of the turnover for the coming week. Thus, we know which activities have to be carried out and how much time this will take. To this a labor cost budget is



This gives you a detailed insight into the time that needs to be planned and the costs related to implementing it.

2. Forecast

Next, we make a detailed forecast of the turnover for the coming week. Thus, we know which activities have to be carried out and how much time this will take. To this a labor cost budget is linked: it shows how much the work activities are allowed to cost.

3. Schedule

Now we can start planning! The system makes a schedule, based on the available employees with the correct qualifications. Thanks to our



will take. To this a labor cost budget is linked: it shows how much the work activities are allowed to cost.

3. **Schedule**

Now we can start planning! With the system you make a schedule that is based on the available employees with the correct qualifications. Thanks to our unique approach, the precise number of employees is deployed. You achieve maximum productivity.

4. **Realization**

The planned tasks are carried out and the work hours are registered. Registering the hours worked can be done manually, but an automated



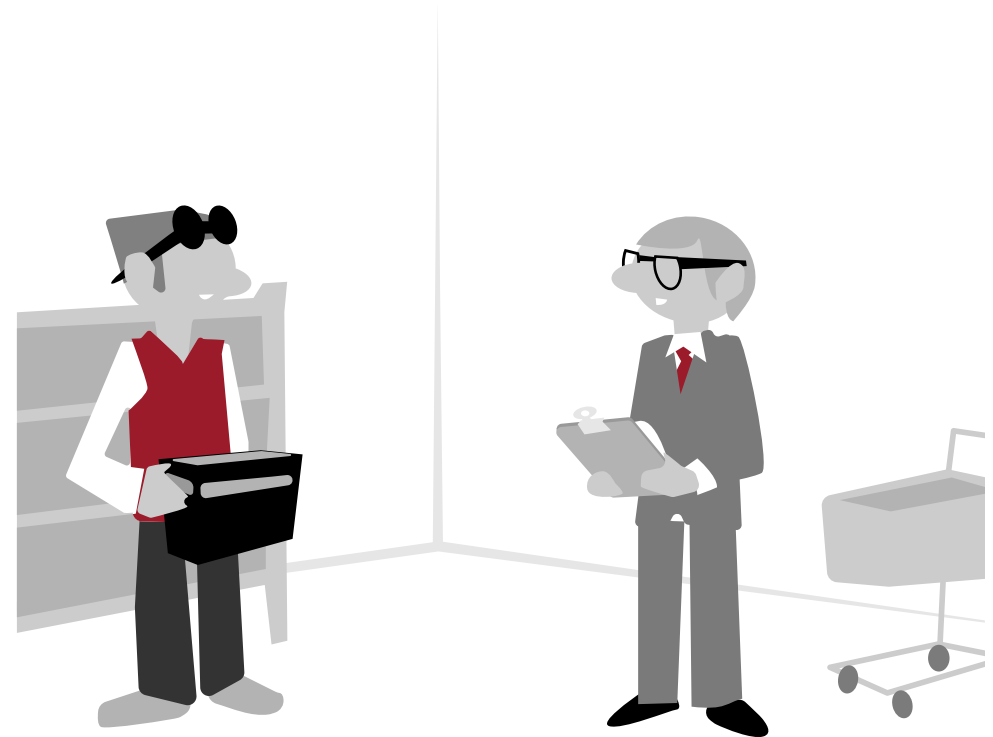
Visit our website

[Click here](#)

unique approach, the precise number of employees is deployed. You achieve maximum productivity.

4. Realization

The planned tasks are carried out and the work hours are registered. Registering the hours worked can be done manually, but an automated system (like our R&R-Time) has many benefits. It saves on administration and minimizes the chance of errors. maximum productivity.



5. Payment

The worked hours are automatically passed to the payroll system. All wages are paid in compliance

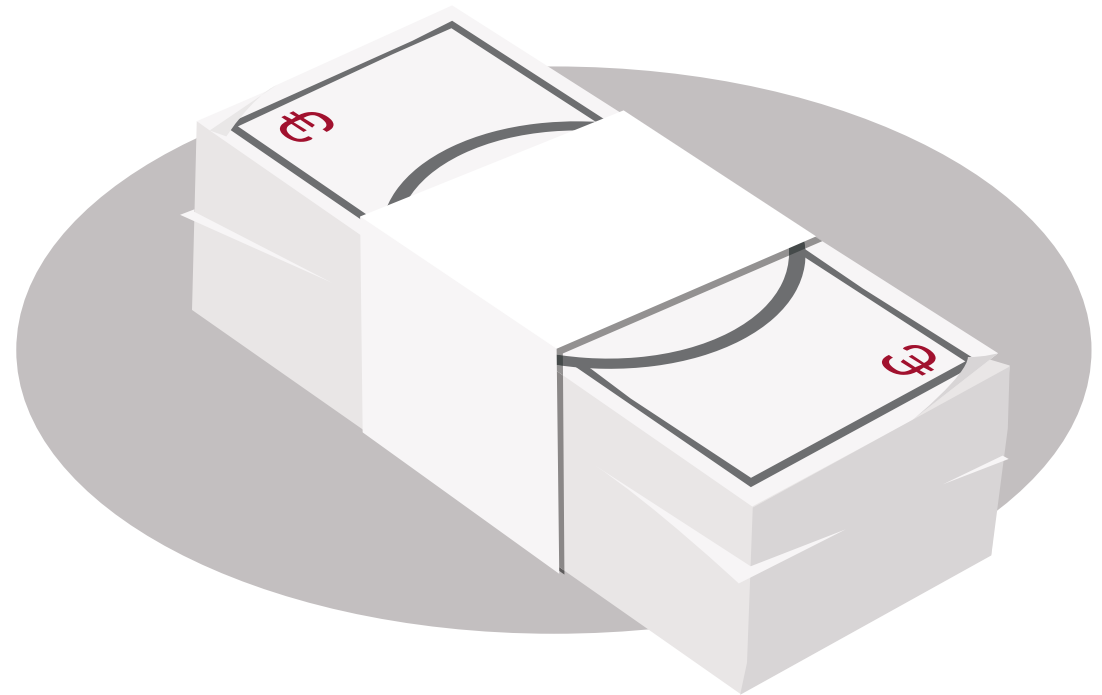
Visit our website

[Click here](#)

benefits. It saves on administration and minimizes the chance of errors, maximum productivity.

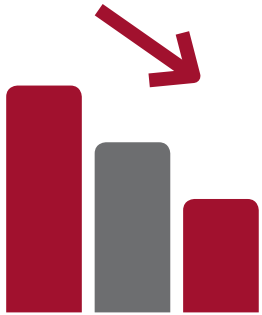
5. Payment

The worked hours are automatically passed to the payroll system. All wages are paid in compliance with the Collective Labor Agreements and the Working Hours Act, including the surcharges.



Visit our website
[Click here](#)

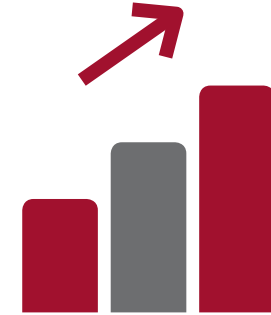
This unique WFM process leads to:



Lower labor costs



A smooth and faultless
back office



Higher productivity,
customer satisfaction
and profits

That is what we call smart people planning!

About De Vries WFM

De Vries Workforce Management, a European software company, is the market leader for workforce management solutions in the Dutch retail sector. De Vries WFM has over 30 years of experience in this field.



Want to know more?

Visit our website or contact us.

plan people smarter

de vries 
workforce management